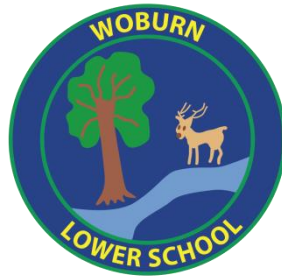


# **WOBURN LOWER SCHOOL SAFEGUARDING AND CHILD PROTECTION ADDENDUM**



## **COVID-19 Update October 2021**

Adopted from the model policy created by Central Bedfordshire Safeguarding in Education team

## 1. Context

This addendum applies from the start of the Autumn term 2021. It sets out changes to the schools normal Child Protection policy in response to coronavirus.

**This addendum does not replace the schools Safeguarding and Child Protection policy and should be read in conjunction with the main policy.**

Schools and colleges should, as far as is reasonably possible, take a whole institution approach to safeguarding. This will allow them to satisfy themselves that any new policies and processes in response to COVID-19 are not weakening their approach to safeguarding or undermining their child protection policy.

The way schools and colleges are currently operating in response to coronavirus (COVID-19) is fundamentally near to normal, however and a number of important safeguarding principles remain the same:

- with regard to safeguarding, the best interests of children must always continue to come first
- if anyone in a school or college has a safeguarding concern about any child they should continue to act and act immediately
- a DSL or deputy should be available
- it is essential that unsuitable people are not allowed to enter the children's workforce and/or gain access to children
- children should continue to be protected when they are online

### Key safeguarding contacts

Role	Name	Contact number	Email
Designated Safeguarding Lead (DSL)	Mrs Sharon Longmuir	01525 290207	office@woburn-lower-school.co.uk
Deputy DSL	Mrs Katrina Grant	01525 290207	office@woburn-lower-school.co.uk
Head Teacher	Mrs Sharon Longmuir	01525 290207	office@woburn-lower-school.co.uk
Allegations Manager (also known as the Local Authority Designated Officer)	Mr Stephen Lagan	0300 300 4825	Stephen.lagan@centralbedfordshire.gov.uk
Chair of Governors	Mrs Jennifer Kearney	01525 290207	office@woburn-lower-school.co.uk

### Safeguarding partners

As of Monday 23<sup>rd</sup> March 2020, Central Bedfordshire Council Children's Services are convening **Virtual Initial and Review Child Protection case conferences**. All professionals must submit reports to the chair and, wherever possible, be available for conference calls or a video call via Microsoft teams. The Conference and review Service will contact you prior to the conference and provide you with the details as to how each conference will take place and the details on how to join. On the exceptional occasions that professional attendance at the conference is not quorate, the child protection chair will determine whether a child should

be subject to a Child Protection plan based on all of the information provided. This approach will enable Initial and Review case conferences to take place in line with the Council guidance regarding Covid-19.

### **Vulnerable children**

Vulnerable children include those who have a social worker and those children and young people up to the age of 25 with education, health and care (EHC) plans.

Those who have a social worker include children who have a Child Protection Plan and those who are looked after by the Local Authority. A child may also be deemed to be vulnerable if they have been assessed as being a child in need or otherwise meet the definition in section 17 of the Children Act 1989.

The Senior leaders, Designated Safeguarding Lead and Deputies know who the most vulnerable children are. The school will continue to work with and support children's social workers to help protect vulnerable children. This includes working with and supporting children's social workers and the local authority virtual school head (VSH) for looked-after and previously looked-after children. The staff member responsible for this is Sharon Longmuir

### **Attendance monitoring**

Woburn Lower School acknowledge that mandatory attendance rules apply for attending school in September – CME and EWO processes will be explored as normal regarding nonattendance.

- Woburn Lower School has agreed with families that children should be attending their education provision
- Woburn Lower School will take the opportunity when communicating with parents and carers to confirm emergency contact numbers are correct and ask for any additional emergency contact numbers where they are available. In all circumstances where a vulnerable child does not take up their place at school or college, or discontinues, the school/college will notify their social workers.

### **Reporting a concern**

Where staff have a concern about a child, they should continue to follow the process outlined in the school Safeguarding Policy.

Staff must report any concern immediately and without delay.

Where staff are concerned about an adult working with children, they should continue to follow the school policy.

### **Safeguarding Training and induction**

All existing school staff have had safeguarding training and have read part 1 of Keeping Children Safe in Education (2021). The DSL should communicate with staff any new local arrangements, so they know what to do if they are worried about a child.

Where new staff are recruited, or new volunteers enter the school, they will continue to be provided with a safeguarding induction.

### **Safer recruitment/volunteers and movement of staff**

It remains essential that people who are unsuitable are not allowed to enter the children's workforce or gain access to children.

- Where schools are recruiting new members of staff, they should continue to follow the relevant safer recruitment processes for their setting, including, as appropriate, relevant sections in part 3 of KCSIE 2021. In response to COVID-19, the Disclosure and Barring Service (DBS) has made changes to its [guidance on standard and enhanced DBS ID checking](#) to minimise the need for face-to-face contact.
- Where schools and colleges are utilising volunteers, they should continue to follow the checking and risk assessment process as set out in paragraphs 183 to 188 of KCSIE 2021. Under no circumstances should a volunteer who has not been checked be left unsupervised or allowed to work in regulated activity.
- The school will continue to follow the legal duty to refer to the DBS anyone who has harmed or poses a risk of harm to a child or vulnerable adult.
- Schools should continue to consider and make referrals to the Teaching Regulation Agency (TRA) and the TRA's '[Teacher misconduct advice for making a referral](#)'. During the COVID-19 period all referrals should be made by emailing [Misconduct.Teacher@education.gov.uk](mailto:Misconduct.Teacher@education.gov.uk). All referrals received by the TRA will continue to be considered. Where referrals on serious safeguarding matters are received and it is deemed that there is a public interest in doing so consideration will be given as to whether an interim prohibition order (IPO) should be put in place. The TRA will continue to progress all cases but will not schedule any hearings at the current time.
- Whilst acknowledging the challenge of the current environment, it is essential from a safeguarding perspective that any school or college is aware, on any given day, which staff/volunteers will be in the school or college, and that appropriate checks have been carried out, especially for anyone engaging in regulated activity. As such, schools and colleges must continue to keep the single central record (SCR) up to date as outlined in paragraphs 164 to 171 in KCSIE 2021.

### **Online safety in schools and colleges**

Woburn Lower School will continue to ensure that appropriate filters and monitoring systems (read [guidance on what "appropriate" looks like](#)) are in place to protect children when they are online on the school or college's IT systems or recommended resources.

Woburn Lower School will consider who in their institution has the technical knowledge to maintain safe IT arrangements – in school this is Partnership Education

Woburn Lower School pays due regard to experiences children may have been exposed to during the period of partial closure in relation to online activity – appropriate referral methods remain in place should this become apparent or known.

Please see the following links for further advice:

[UK Council for Internet Safety provides information to help governing boards and proprietors assure themselves](#)

[UK Safer Internet Centre's professional online safety helpline.](#)

### **Children and online safety away from school and college**

It is important that all staff who interact with children, including online, continue to look out for signs a child may be at risk. Any such concerns should be dealt with as per the Child Protection Policy and where appropriate referrals should still be made to children's social care and as required, the police.

### **DSL operations**

DSLs and schools should have a heightened awareness of the possibility of disclosure or behaviour changes that may present themselves after a long period of partial closure.

All schools should ensure that DSLs have dedicated time to manage safeguarding related matters on children's return. Appropriate supervision should take place thereafter and case load discussions should continue.

### **Domestic Abuse**

Where a child is known to be experiencing domestic abuse at home or a disclosure is made, it is important that children and their parents and carers are asked directly about whether any further incidents have taken place and how safe they are feeling at home.

Where there is escalation of abuse or any incidents of physical assault the child's social worker should be notified or where they are not known, a referral should be made to the Children's Safeguarding Hub. A DASH risk assessment should be completed with the victim to assess the level of risk and, where appropriate a referral made to MARAC. Further guidance and information for this can be found here; <https://bedsdv.org.uk/marac/>

It is important that families experiencing domestic abuse are signposted to appropriate support services following the easing of restrictions. These include but are not limited to;

A safety planning aid to work through with victims from Safelives;  
<https://safelives.org.uk/sites/default/files/resources/Safety%20planning%20guide,%20victims%20and%20survivors,%20COVID-19.pdf>

The Hestia Bright Sky app contains information about support services for victims of domestic abuse that can be 'hidden' under a weather app on their mobile phone.

Women's Aid are currently offering an instant messaging service for those experiencing domestic abuse at home <https://www.womensaid.org.uk/>

The FORTIS project is part of SORTED and offers support to young people who have lived experience of domestic abuse/unhealthy relationships. They are currently offering virtual support online. Links and numbers are <https://www.sortedbedfordshire.org.uk/> 01582 674442

<http://thehideout.org.uk/young-people/home/> is an online space to help children and young people understand domestic abuse and how to take action

For those who are exhibiting harmful behaviours you can signpost to [Respect](#) which offers information, advice and support to perpetrators of abuse call us for information and advice on [0808 800 5000](tel:08088005000), email [help@nspcc.org.uk](mailto:help@nspcc.org.uk) or fill in our [online form](#)

Chat online – Respect have a [webchat service](#) available on Tuesdays and Thursdays 10am-4pm.

For professionals who need more information or guidance on domestic abuse and its impact; NSPCC <https://www.nspcc.org.uk/what-is-child-abuse/types-of-abuse/domestic-abuse/>  
NSPCC <https://learning.nspcc.org.uk/safeguarding-child-protection/coronavirus>  
<https://learning.nspcc.org.uk/safeguarding-child-protection-schools> Governor:

Governor:

Date: October 2021

Headteacher

Date

Review: October 2022